

SITUATION VACANT

Applications are invited from eligible persons (Male and Female) domiciled in Punjab for the following posts for recruitment on contract basis under the development project "Establishment of Hi-Tech Mechanization Service Centers (HMSCs)"

Sr. No.	Position/Lump Sum Salary	No. of Post(s)	Qualification/ Experience
1.	Project Director Rs.2,50,000/- (negotiable)	01	i. B.Sc in Engineering (Agri. / Mech. / Civil) or Project Management or MBA or relevant field ii. Proven experience of 15 years in the field of Engineering (Agri. / Mech. / Civil) or Project Management or relevant field with leadership quality to run a mega project independently. iii. Preference will be given to the incumbents having experience in project management with agriculture background/knowledge. iv. Should have ability to manage multi-disciplinary team of professionals having sound analytical approach to address technical, institutional, financial and policy considerations in the project for up-lift of the farming community.
2.	Deputy Project Director Rs.1,50,000/- (negotiable)	01	i. B.Sc degree in Agricultural / Mechanical / Civil Engineering ii. At least 10 years of prior work experience in agricultural engineering or related projects preferably project planning, execution and monitoring iii. Preference will be given to the incumbents having experience in project planning, project execution, field monitoring, Administration and project report writing
3.	Project Coordinator Rs.1,50,000/- (negotiable)	01	i. B.Sc degree in Agricultural / Mechanical / Civil Engineering ii. At least 10+ years of prior work experience in agricultural engineering or related projects preferably farm machinery & power / farm mechanization iii. Preference will be given to the incumbents having experience in project planning, project execution, field monitoring, administration and project report writing. Candidates related to farm machinery experience will be preferred
4.	Assistant Rs.50,000/- (negotiable)	03	i. Bachelor alongwith one year certificate / diploma in computer ii. 03 years' experience iii. Thorough understanding of office management procedures iv. Excellent organizational and time management skills v. Analytical abilities and aptitude in problem-solving vi. Excellent written and verbal communication skills vii. Proficiency in MS Office
5.	Cashier Rs.50,000/- (negotiable)	01	i. B.Com or equivalent ii. 03 years' experience iii. Analytical abilities and aptitude in problem-solving iv. Excellent written and verbal communication skills v. Proficiency in MS Office
6.	Driver Rs.24,000/- (negotiable)	03	i. Matric ii. 03 years' experience iii. Valid Driving license (LTV)
7.	Naib Qasid Rs.24,000/- (negotiable)	03	Matric.

NOTE:

- The contract appointments are temporary in nature, non-transferable, job/posts-specific, non-pensionable & conferring no right for regularization. The period of contract appointments will be for the project period but will be extended yearly on performance based with the approval of competent authority upto project period i.e. upto June 30th 2021.
- In case project period is reduced / enhanced, contract appointment order can be amended accordingly with the approval of the Competent Authority.
- Retired persons are not eligible. The persons who are already in Government service including contract employees should apply through proper channel. In case of selection, a confirmed civil servant shall retain his lien against his original substantive post.
- The recruitments will be made strictly on merit on all Punjab basis in accordance with the rules, selection criteria and other provisions of Recruitment Policy and Contract Appointment Policy, 2004.
- Applications may be addressed to the **Secretary Agriculture, Government of the Punjab, Civil Secretariat, 2-Bank Road, Lahore.**
- Applications clearly, indicating the post applied alongwith curriculum vitae (CV), three passport-size recent photographs and attested copies of all the relevant documents CNIC/ certificates / degrees, which include detailed marks certificates indicating CGPA must reach by **23rd June 2017 (up to 12:00 PM)**. Late and incomplete applications will not be considered and only eligible candidates will be called for test /interview. No TA/DA shall be paid.
- List of eligible candidates shall be displayed on the Department Notice Board 03 days prior to the interview in addition to the interview call letters. In case of any query/clarification, the candidate may approach the **Additional Secretary (Planning) Government of the Punjab, Agriculture Department, Lahore** at least 02 days prior to interview dates.
- List of successful candidates shall be displayed on the Department Notice Board in addition to issuance of offer of appointment letters after approval of the recommendations of Departmental Selection Committee, by the Competent Authority.
- The Competent Authority has the right to decrease the number of posts.
- The Selected candidate against the posts mentioned at Sr. No. 01 to 07 are not entitled for the benefit of pay protection.
- No post falls under the quota reserved for Women, Minorities and Disables persons.

FAKHAR IQBAL
SECTION OFFICER (R&E)
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